



TIME:	11:00am – 12:30pm	
DATE:	Thursday 5 September 2019	
VENUE:	Terrace, Exhibition Park in Canberra	
ATTENDEES:	Name:	Organisation
	Liz Clarke (chair)	ACT Government – Venues Canberra
	Catherine Ellis (secretariat)	ACT Government – Venues Canberra
	Rod Florence	ACT Government – Venues Canberra
	Jeffrey Van Aalst	ACT Government – Venues Canberra
	Rebecca Kelley	ACT Government – Sport and Recreation
	David Jeffrey	ACT Government – Sport and Recreation
	Sam Croser	ACT Government – ACT Property Group
	Matt Battye	Canberra Off Road Cyclists (CORC)
	Stephen Hodge	We Ride
	Anthony Burton	Anthony Burton and Associates – Urban Planner
	Neil Skipper	Cycling ACT
	Peter Thomson	YMCA Canberra Runners Club
	Craig Johns	Triathlon ACT
	Ian Ross	Pedal Power
Christine Lawrence	ACT Equestrian Association	
APOLOGIES:	Robert De Castella; Lucille Bailie; Geoff Davidson	

MINUTES	ACTION
ITEM 1 - WELCOME	
<ul style="list-style-type: none"> Liz Clarke welcomed the group to EPIC and provided a brief overview of her role in management of the major ACT Government venues and smaller community venues. 	
ITEM 2 – GROUP INTRODUCTIONS	
<ul style="list-style-type: none"> Brief introduction from all attendees including who they are representing and their interest in Stromlo Forest Park (SFP). Agreed that it is important to understand how different stakeholder groups work together to make the park a successful facility for all users. Acknowledged that this committee is in early stages and format is still a work in progress and will continue to develop. 	
ITEM 3 – DRAFT TERMS OF REFERENCE	
<ul style="list-style-type: none"> Terms of Reference to be amended to reflect strategic and future planning focus of the committee. Membership to remain fluid at this time to allow for expansion to include additional users as required, e.g. pool and sports grounds users. Membership to be updated and listed by position/role only not name. Noted that the Bicentennial National Trail committee was not represented at the meeting – to be added. 	CE to amend TOR. Will send final out of session.

ITEM 4 – MARKET SOUNDING OVERVIEW	
<ul style="list-style-type: none"> • A Market Sounding was released to gauge interest in the park but was not an assessable process. • Eight responses were received, four accommodation providers, one chair lift company, two community groups and one response regarding management of the park. • Accommodation site identified as part of the Market Sounding is below the entry road and leisure centre. Previous proposed sites had not been supported due to potential bushfire considerations. Further consideration of alternate sites may occur. • Next steps in progressing accommodation facilities on the site will be considered by Government. • It was noted that it is critical to ensure any accommodation and other facilities being established on the Park function effectively with all users. 	
ITEM 5 – MASTERPLAN AND FACILITIES	
<ul style="list-style-type: none"> • Access points and the limitations of access on functionality of the park were discussed. It was noted that the current single road in an out can cause a bottleneck effect that the group raised as a concern - particularly when the leisure centre is operational. • It was requested that the government carefully consider access points and how users can co-exist and integrate. Noting one event may lead to the closure of the park impacting other users. • Users expressed their understanding of government limitations, but noted they are happy to work with their community of users with the government to overcome any issues. • It was noted that location of key infrastructure in the master plan needs to be identified and access points reviewed to ensure that primary points of entrance are appropriate. • A functional and connectivity analysis against the masterplan and current uses was discussed. Venues Canberra will consider undertaking this work. • Nothing on the masterplan can be reviewed in isolation and must be reviewed as a whole to understand how everything fits together with an understanding of planning constraints such as bushfire risks. • It is anticipated that the playing fields will progress to the design stage in 2020. • The Leisure Centre is scheduled for completion in mid-2020 with a tender for an operator having been released. • Temporary and permanent solutions needs to be identified regarding access to the Leisure Centre and Park. 	<p>Venues Canberra to consider comments and come back with next steps.</p>
<p>Meeting Closed 12:30pm Date of Next Meeting: Thursday 21 November 1:30pm</p>	